



**Hudson Flag Day Parade, Inc.**

**P.O. Box 793**

**Hudson, NY 12534**

[HUDSONFLAGDAYPARADE@GMAIL.COM](mailto:HUDSONFLAGDAYPARADE@GMAIL.COM)

*501C (3) Organization*

**HUDSONFLAGDAYPARADE.ORG**

To Vendors attending the 30<sup>th</sup> Anniversary of the Hudson Flag Day Festival:

The Hudson Flag Day committee would like to invite your business/organization to participate in the

**2025 30<sup>TH</sup> ANNIVERSARY CELEBRATION HUDSON FLAG DAY FESTIVAL  
on Saturday June 14th, 2025**

The Hudson Flag Day parade and festivities continue to be one of the biggest events in Columbia County. This event/day celebrates our nations flag and the men and women who have fought and who continue to fight for our country.

We as a committee strive to provide a fun filled day of festivities to help the community honor our flag and our veterans. The goal is to make the Vendor area as diverse and fun as can be.

This year marks our 30<sup>th</sup> Anniversary so we wanted to ask our Vendors to do something Special this year at your booth. We would like you to have **ONE** item on your menu to represent the 30<sup>th</sup> year and/or the red/white and blue theme representing our American Flag. Please submit your idea by May 10<sup>th</sup> so that we can approve it and start advertising it on our social media.

Once an application is submitted, an email will be sent to your organization confirming receipt of your application and your menu will need to be included with your application to be considered. Once you menu is sent, there are no additions after that.

Attached is the vendor application. If you wish to participate, please fill out the application and mail it back to the address provided or email it to the [HUDSONFLAGDAYPARADE@GMAIL.COM](mailto:HUDSONFLAGDAYPARADE@GMAIL.COM) or [CHET6377@GMAIL.COM](mailto:CHET6377@GMAIL.COM) . If you have any questions, you may reach out to me at 518-821-0816 or to either of the emails above.

I look forward to working with you again this year. Let's make it a great Event!!!

Regards,

Christine Grossman, President



# HUDSON FLAG DAY PARADE/FESTIVAL

## JUNE 14<sup>th</sup>, 2025

### Instruction Sheet for Vendor Application

- **All applications will require an entrance fee of \$50.00** and must be completed in their entirety; applications not adequately completed will **NOT** be accepted. This entrance fee will be refunded to you, providing you attend and follow all rules and regulations.
- **Please keep a copy of your application for your records.**
- **The application deadline is May 10<sup>th</sup>, 2025.** Any application received after that date will be accepted *only* if space is available.
- Parade Date is June 14th, 2025 ~ NO rain date is scheduled.
- You must indicate in your application if you need electricity (we offer 110 volts only). Any vendor requiring 20 amps or 220-volt service must provide their own electricity. For more information, please contact the event person assigned to your location.
- The display or distribution of Political Propaganda **IS PROHIBITED** – If this rule is violated you may be asked to leave.

Mail completed applications along with the appropriate fee to:

**Hudson Flag Day Parade, Inc. Vendor App**  
**PO Box 793 ~ Hudson, NY 12534**

#### **ALL VENDORS MUST:**

1. Obtain a Certificate of Insurance naming the City of Hudson and the Hudson Flag Day Parade as additional insured.
2. Obtain a Permit from the Columbia County Dept. of Health (if serving food or drink) that must be displayed in plain sight for everyone to see.

**To contact the Columbia County Department of Health, call (518) 828-3358**

**All vendors must submit a copy of the above NO LATER THAN MAY 17<sup>th</sup>, 2025.**

**Failure to submit these items will VOID your application.**

**\*\*ALL CDC AND NYS HEALTH GUIDELINES MUST BE FOLLOWED\*\***

#### **PROPER SIGNAGE IS THE RESPONSIBILITY OF VENDOR RENTING THE SPACE**

Each vendor is limited to 1 space ~ We DO NOT supply tables

**Vendors using city power supply are limited to one (1) crock pot per space**

**Food Truck Vendors MUST use generators**

If you have questions, your event contact person is Christine Grossman (518) 821-0816

#### **Waterfront Park Food, Food Truck & Merchandise Vendor Application Information:**

- Set up will be allowed on both Friday, June 13<sup>th</sup> from Noon – 5 PM and on Saturday, June 14<sup>th</sup> from 8 AM – 10:00 AM  
You **MUST** check in with the committee member on duty and he/she will show you where to set up
- Operating times at the Waterfront Park are 12pm – 10pm. Events will start at 12 Noon and will continue throughout the day. The parade (which steps off at 4 PM and will last approximately 2 hours) will be followed by entertainment and conclude with fireworks display which is scheduled to begin at dusk (usually around 9:15 PM).
- **Vendors must take ALL garbage with them at the end of the Event. The Vendor will revoke their deposit if garbage or the area is not in the condition it was left upon arrival.**

**KEEP A COPY OF THE APPLICATION & INSTRUCTIONS FOR YOUR RECORDS All**



HUDSON FLAG DAY PARADE, JUNE 14<sup>th</sup>, 2025

**Vendor Application**  
Application Deadline May 10th, 2025

**Applications received after this date will only be accepted if space is available!**

|                                       |                     |           |
|---------------------------------------|---------------------|-----------|
| Name of Applicant                     | DBA / Business Name | Date      |
| Address                               | City                | State ZIP |
| Contact Person (Please name only ONE) | Phone               | Email     |

**Vendor Application Type (CHOOSE ONLY ONE TYPE):**

If you desire to provide services at more than one location, you must submit SEPARATE applications.

|  |          |  |
|--|----------|--|
| <input type="checkbox"/> Waterfront Food Vendor<br>15' X 20' Space Fee | \$250.00 | <input type="checkbox"/> PLUS \$50 REFUNDABLE ENTRANCE FEE |
|--|----------|--|

~ OR ~

|  |          |  |
|--|----------|--|
| <input type="checkbox"/> Waterfront Food Truck Vendor<br>Space Required? _____ | \$250.00 | <input type="checkbox"/> PLUS \$50 REFUNDABLE ENTRANCE FEE |
|--|----------|--|

~ OR ~

|  |          |  |
|--|----------|--|
| <input type="checkbox"/> Waterfront Park Merchandise Vendor<br>12' X 12' Space Fee | \$125.00 | <input type="checkbox"/> PLUS \$50 REFUNDABLE ENTRANCE FEE |
|--|----------|--|

**ALL VENDORS MUST:**

- 1) Obtain a Certificate of Insurance naming the City of Hudson and the Hudson Flag Day Parade as additional insured
  - 2) Obtain a Permit from the CC Dept. of Health (FOOD VENDORS ONLY) that must be displayed in plain sight for everyone to see
- All vendors must submit a copy of the above NO LATER than May 10<sup>th</sup>, 2025. Failure to submit these items will VOID your application**

|   |  |
|---|--|
| Will you need Electric (110 volt Only)?   | <input type="checkbox"/> YES <input type="checkbox"/> NO |
| <ul style="list-style-type: none"> <li>Any vendor using electric must provide their own extension cords. It is recommended to have at least a 6-foot extension cord with ground. These vendors are limited to only one (1) crockpot or electric cooker use per vendor spot.</li> <li>Any vendor who needs 20 amp or 220 volt service or requires the use of more than one crockpot or electric cooker per unit, will have to provide their own electric/generator. <b>ALL FOOD TRUCKS MUST USE GENERATOR</b></li> </ul> |  |

**Please see below for requirements regarding ALL vendors:**

**For food vendors: Before you will be accepted as a vendor, you need to provide us with your complete menu, including prices. This must be included with your application and payment.**

**For merchandise vendors: Before you will be accepted as a vendor, you need to provide us with a complete listing of the items you will be selling, along with prices. This must be included with your application and payment.**

**The Flag Day Committee reserves the right to control what items you will sell.**

|  |          |
|--|----------|
| Please indicate the total amount included with your application (Be sure to include your \$50 entrance fee <u>in a separate check</u> ): | \$ _____ |
| Please make all checks payable to "Hudson Flag Day Parade, Inc."   | _____    |

|   |       |      |
|---|-------|------|
| Signature of Applicant  | Title | Date |
| For more information, please contact Christine Grossman (518) 821-0816 or email: <a href="mailto:chet6377@gmail.com">chet6377@gmail.com</a> |       |      |
| <b>**FAILURE TO FOLLOW ALL RULES AND CDC GUIDELINES WILL VOID THIS CONTRACT WITH NO REFUNDS**</b>   |       |      |